# Financial Statements Year Ended December 31, 2005

# **American Task Force on Palestine**



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## Report of Independent Auditors

**Board of Directors American Task Force on Palestine** 

We have audited the accompanying statement of financial position of the American Task Force on Palestine as of December 31, 2005, and the related statements of activities and cash flows for the year then ended. These financial statements are the responsibility of the management of the American Task Force on Palestine. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management as well as evaluating the overall financial statement presentation. We believe our audit provides a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects. the financial position of the American Task Force on Palestine as of December 31, 2005, and the changes in its nets assets and its cash flows for the year then ended in conformity with generally accepted accounting principles in the United States of America.

Alexandria, Virginia

Dalal + Company

May 26, 2006

# **Statement of Financial Position**

December 31, 2005	
Assets	
Current assets Cash and cash equivalents	\$ 43,995
Property and equipment Furniture, equipment and software Less - accumulated depreciation	22,721 (13,816)
Property and equipment - net	8,905
Other assets Security deposit	5,050 \$ 57,950
Liabilities and Net Assets	
Current liabilities Accounts payable and accrued expenses Loan payable	4,989 10,000
Total current liabilities	14,989
Net assets - unrestricted	42,961
	\$ 57,950

# **Statement of Activities**

Year Ended December 31, 2005	
Revenue	
Contributions	\$ 319,602
Special events	67,838
Other	456
Total revenue	387,896
Expenses	
Program services	271,833
General and administrative	89,966
Fundraising expenses	59,365
Total expenses	421,164
Change in net assets	(33,268)
Net assets - unrestricted - beginning of year	76,229
Net assets - unrestricted - end of year	\$ 42,961

# **Statement of Cash Flows**

Year Ended December 31, 2005	
Cash flows from operating activities Change in net assets	\$ (33,268)
Adjustments to reconcile to net cash from operating	\$ (55,255)
Depreciation Change in:	2,430
Change in:     Accounts receivable     Accounts payable and accrued expenses     Net cash from operating activities	26,740 (9,561) (13,659)
Cash flows from financing activities Proceeds from loan payable Net cash from financing activities	10,000 10,000
Net change in cash and cash equivalents	(3,659)
Cash and cash equivalents - beginning of year	47,654_
Cash and cash equivalents - end of year	\$ 43,995

## **Notes to Financial Statements**

#### **December 31, 2005**

#### 1. Organization and Nature of Activities

The American Task Force on Palestine (ATFP) is a nonpartisan, not-for-profit corporation organized under the laws of the District of Columbia. ATFP aims to articulate the national security interest of the United States in establishing a Palestinian state, and promote awareness of the farreaching benefits that Palestinian statehood will have for the Unites States. ATFP is supported primarily through private donations from the public.

## 2. Summary of Significant Accounting Policies

#### Basis of accounting

The financial statements are prepared using the accrual basis of accounting.

#### **Basis of Presentation**

The accounting policies of the ATFP are in accordance with accounting principles generally accepted in the United States of America applied on a basis consistent with that of the preceding years. Outlined below are those policies considered particularly significant.

#### Cash and Cash Equivalents

For purposes of reporting on the statement of cash flows, ATFP considers all highly liquid securities with a purchased maturity of three months or less to be cash equivalents.

#### **Accounts Receivable**

Accounts receivable are stated at the amount management expects to collect from outstanding balances. ATFP provides an allowance for doubtful accounts that is based upon a review of outstanding receivables, historical collection information, and existing economic conditions. There were no accounts receivable at December 31, 2005.

#### **Property and Equipment**

Property and equipment is stated at cost, or at the estimated fair value at date of donation. Expenditures for major additions and improvements are capitalized while minor replacements, maintenance, and repairs are charged to expense as incurred. When property is retired or otherwise disposal of, the cost and accumulated depreciation are removed from the accounts and any resulting gain or loss is included in operations. Depreciation is computed using the straight-line method over the estimated useful lives of the assets, which range from 5 to 7 years. ATFP's policy is to capitalize fixed assets purchased with a value greater than \$500. Depreciation expense was \$2,430 for the year.

#### **Financial Statement Presentation**

ATFP is required to report information regarding its financial position and activities according to three classes or net assets: unrestricted net assets, temporarily restricted net assets and permanently restricted net assets. The financial statements report amounts separately by class of net assets as follows:

**Unrestricted** amounts are those currently available at the discretion of ATFP for use in the ATFP's operations and those resources invested in property or equipment.

**Unrestricted board designated** amounts are those designated for specific purpose determined by the board of directors.

**Temporarily restricted** amounts are those which are stipulated by donors for specific operating purposes or for the acquisition of property or equipment. When a donor restriction expires, temporarily restricted net assets are reclassified to unrestricted net assets and reported in the statement of activities as net assets released from restrictions.

**Permanently restricted** amounts are restricted to investments in perpetuity, the income from which is expendable in accordance with the conditions of each specific donation.

ATFP had only unrestricted net assets as December 31, 2005.

#### Revenue Recognition

Contributions are recognized as revenue when they are received or unconditionally pledged. Conditional promises to give are recognized when the conditions on which they depend are substantially met.

#### **Income Taxes**

ATFP is exempt from federal income taxes under Section 501(c)(3) of the Internal Revenue Code. The District of Columbia has also recognized ATFP's tax-exempt status.

#### **Advertising Costs**

ATFP uses advertising to promote its programs among the audiences it serves. The production costs of advertising are expensed as incurred. Advertising expense totaled \$14,457 for 2005.

#### **Use of Estimates**

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates. These estimates affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the period. Actual results could differ from those estimates.

#### Allocation of Expenses

The costs of providing various programs and other activities have been summarized on a functional basis in the statement of activities. Accordingly, certain costs have been allocated among the programs and supporting services benefited.

#### **Concentration of Credit Risk**

ATFP maintains cash balances at several financial institutions. Accounts at each institution are insured by the Federal Deposit Insurance Corporation up to \$100,000. At December 31, 2005, the ATFP did not exceed the insured amount at any institution.

## 3. Related Party Transactions

ATFP sub-leases office space under a verbal, month-to-month agreement from a member of the Board of Directors and President of ATFP. The current rent is \$5,050 per month. A security deposit of one month rent is held by the landlord. Rental expense was \$60,600 for 2005.

A Board member has loaned ATFP \$10,000. The loan bears no interest and is repayable on demand.

## 4. Donated Services

The Services of the President and the accountant are donated to the Organization and are valued by the Board of Directors to be \$200,000. The value of these services are not included in the financial statements.

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## Report of Independent Auditors on Supplemental Information

Board of Directors American Task Force on Palestine

Our report on our audit of the basic financial statements of the American Task Force on Palestine for 2005 appears on page 1. We conducted our audit in accordance with auditing standards generally accepted in the United States of America for the purpose of forming an opinion on the basic financial statements taken as a whole. The schedule of functional expenses in presented for purposes of additional analysis and is not a required part of the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, is fairly stated in all material respects in relation to the basic financial statements taken as a whole.

Alexandria, Virginia

Dalal + Company

May 26, 2006

# Schedule of Functional Expenses

Year Ended December 31, 2005

			Support Services		
	Program	General and			Total
	Services	Administrative	Fundraising	Total	Expenses
Salaries	\$ 106,799	\$ 44,500	\$ 26,700	\$ 71,200	\$ 177,999
	36,360	15,150	060'6	24,240	
Special events	8,326	•	•	•	8,326
Consulting fees	7,275	1	1,819	1,819	9,094
Employee benefits	16,988	7,079	4,247	11,326	28,314
Advertising	14,457	1	•	•	14,457
Travel and lodging	24,322	•	1	•	24,322
Printing and copying	695	278	417	695	1,389
Supplies and office expense	9,288	2,654	1,327	3,981	13,269
Outreach	11,471	1	•	•	11,471
Professional fees	•	9,325	ı	9,325	9,325
Telephone	4,994	2,081	1,248	3,329	8,323
Postage	3,850	1,283	1,283	2,567	6,417
Fundraising expenses	•	•	7,618	7,618	7,618
Payroll taxes	8,297	3,457	2,074	5,532	13,829
Internet expense	3,712	1,547	928	2,475	6,187
Taxes, licenses and permits	65	22	22	44	109
Meals and entertainment	2,425	•	1	1	2,425
Equipment expense	1,200	300	•	300	1,500
Depreciation	1,944	486	•	486	2,430
Miscellaneous	8,360	1,194	2,388	3,583	11,942
Translation	800		Ŷ	•	800
Bank and credit card fees	204	611	204	814	1,018
Totals	\$ 271 833	\$ 996.68	\$ 59.365	\$ 149 331	A21 164

See report of independent auditors on supplemental information.